



## Catton Grove Primary School

Weston Road,  
Norwich, NR3 3TP.

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Headteacher: Mr. T. Lawes M.A.

### INFORMATION FOR NEW PARENTS

We would like to welcome you and your child to Catton Grove Primary School. If you have any questions please do not hesitate to contact us.

**The School Day** - 8.45am to 3.30pm

Pupils should not arrive on school premises before 8.35am unless attending breakfast club.

Year R, Year 1 and Year 2 please drop off and wait for your child outside their classroom.

Year 3, please drop off on the playground and collect from outside their classroom.

Year 4, Year 5 and Year 6, please drop off and wait for your child on the playground.

**If your child is late for school please report to the main school office on Weston Road.**

#### Access to School

The gates on Weston Road, Hunter Road and Middleton Close are open until 9.15am and from 3.20pm for your convenience. During the school day please use the main entrance on Weston Road.

#### School Uniform

Sweatshirt / Cardigan	Navy with school logo
Poloshirt	White or royal blue with or without school logo
Trousers/ Skirts	Black / grey
Footwear	Black shoes
School Dresses	Blue check/ grey

#### PE/Games Kit

Plain black or dark blue shorts/ tracksuit bottoms / leggings, dark blue t-shirt, plimsolls/ trainers. Swimming costume (not bikinis), swim shorts or trunks, swimming hat, towel (Year 3 to Year 6 only).

The following items are available from the school office

	Price
Sweatshirt / Cardigan – navy with school logo	£7.00
Poloshirt – white or royal blue with school logo	£6.00
PE t-shirt – blue with school logo	£3.00
Bookbag – navy	£3.00
Swimming Hat	£0.75

Make up and jewellery are not permitted other than stud earrings which must be removed for PE.

**Please clearly label all clothing**

## **Dinners**

Meals are cooked on the school premises by NORSE, they can be ordered each day in your child's class. From September 2014 children in Reception, Year 1 and Year 2 will receive a free HOT school meal (including vegetarian or jacket potato). Meals for Year 3, Year 4, Year 5 and Year 6 children cost £1.50 per day, £7.50 per week. We operate a cafeteria system where all monies must be paid in advance to the school office. Children in Year 3 to Year 6 have the choice of hot school meal, vegetarian option or a Pic n Mix and can purchase extra items, such as milk, juice, biscuits if their dinner account is in credit. Please see the latest menu for more information.

If you receive income support, employment support allowance (income related), income based JSA, guaranteed pension credit or child tax credit (not working tax credit) your child may be entitled to free school meals, please contact the school office for an application form.

You may provide your child with a packed lunch, clearly marked with your child's name. No fizzy drinks or glass bottles please.

## **Medical Care**

Please let the school know if your child has any allergies or health problems. If your child needs medication four times a day that has been prescribed by a doctor please discuss this with Mrs Hall, Miss Burnham, Mrs Howard or Mr Daws and complete a permission form. Pupils suffering from asthma will need a named inhaler in school, you will be asked to fill in an asthma card detailing the type of medication used, the dosage and when it should be administered.

**Please ensure that the school has your up to date telephone numbers in case of emergency**

## **Educational Visits**

We try to offer a variety of different trips, excursions and activities to enhance the children's studies. These take place at various times of the school year. We have a policy whereby we ask parents to pay a contribution for each trip. This covers the costs of travel and entrance fees for day trips. We also offer occasional residential trips for children in years 3, 4, 5 and 6 for example Kingswood, Isle of Wight, Brancaster and France. Year 2 children have a sleepover in school.

## **Breakfast Club**

Breakfast Club is available from 7.30am in the school hall at a cost of £1.00 per session.

## **More information**

Please see our school website at <https://www.cattongrove.norfolk.sch.uk/> for more information, the latest menus, newsletters and school policies.